

INTERSOS is an independent non-profit humanitarian organization committed to assist the victims of natural disasters and armed conflicts. Its activities are based on the principles of solidarity, justice, human dignity, equality of rights and opportunities, and respect for diversity and coexistence, paying special attention to the most vulnerable and unprotected people.

INTERSOS has been present in Afghanistan since October 2001, with its main office in Kabul and Sub Offices in Jalalabad, Maimana, Kandahar, Herat and Lashkar Gah.

INTERSOS has worked on various aspects of the Afghan emergency, with a main focus on repatriation and returns, water and sanitation, reconstruction, humanitarian demining, mine risk education, and institutional building.

INTERSOS has also taken an active role in the rehabilitation of the water and sanitation sector in the provinces where **INTERSOS** has operated. This strategic sector was a focus of **INTERSOS**'s work in order to create the conditions for the return of IDPs to their places of origin, and to avoid further displacement of drought affected rural communities. Country wide activities supporting the vulnerable have led the organisation to support the empowerment of the government to assist the most vulnerable categories of the population, as well as to monitor the performance of the government in this regard.

INTERSOS, in the framework of its activities in Afghanistan, is currently selecting candidates for the following position.

JOB TITLE: Head of Mission

DUTY STATION: Afghanistan. Kabul, Herat, Maimana

DURATION OF THE ASSIGNMENT: one year

STARTING DATE: 15 march 2010

ROLE, TASK AND RESPONSIBILITIES

The Head of Mission is the organisation's official representative in the country and is responsible for the planning, management and implementation of the country programme on the basis of defined strategies. He/she Manage and coordinate operations and human resources in the country. Specifically he/she is responsible to:

- establish and maintain relations with local institutions, donors, NGOs, International Agencies and other stakeholders.
- Monitor donor intervention strategies and priorities in the country.
- evaluate, promote and elaborate new projects.
- define programming and planning of mission activities and check implementation
- define mission's economic and financial planning, guaranteeing self-sufficiency and consistency of expenses against budget constraints

JOB REQUIREMENTS

- At least 3 year experience as Programme Coordinator or Head of Mission, preferably in Afghanistan or in the region.
- Good knowledge of the procedure of international donors and Italian cooperation.
- Perfect knowledge of spoken and written English and Italian is necessary.
- Proven capabilities of personnel management and financial resources management in multicultural and complex environments
- comfortable with computer use,
- leadership attitude;
- problem solving and strategic planning capabilities.
- Availability to move often through the Area of competence

Application should be submitted to:

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Deadline for application: 9.3.2009